

Guest List Worksheet

Use this guest list worksheet to develop your guest list and track RSVPs. Once you have received all RSVP responses use the "Master Guest Lists" to record your final numbers.

The trend toward "Multiple Event Invitations" has become more and more common over the years and is widely accepted. Due to space and budget restraints couples are now using a multi-level invite system: 1) Invites to attend ceremony, reception and dance 2) Invites to attend ceremony and dance. 3) Invites to attend dance only. Use this column to track which invite was sent.



Name	# of Guests	Address	Phone	Email	Event	RSVP

