

Arrival Time \_\_\_\_\_ Location \_\_\_\_\_

### Don't Forget List

- Speech and/or Toast
- Guest book, pen and candles
- Kleenex
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Special Notes:

### Attire Checklist

- Dress
- Undergarments
- Pantyhose \_\_\_\_\_ (Color)
- Hairpiece
- Earrings
- Necklaces
- Shoes
- Purse
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Special Notes:

### Wedding Day Duties

- Help with all set up and ensure all tasks are completed
- Be available to support Bride
- Be available for photographs
- Act as hostess at reception
- Give speech/toast at Reception
- Dance with Groom
- Help with gathering & transporting gifts
- \_\_\_\_\_
- \_\_\_\_\_

Special Notes:

### Day After Duties

- Help deliver gifts to Gift Opening
- Assist host/hostess
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_