

Arrival Time _____ Location _____

Don't Forget List

- Speech
- Toast for Bride
- Wedding Ring**
- Keep Bride on time
- Bride Emergency Kit
- _____
- _____
- _____

Special Notes:

Attire Checklist

- Dress
- Shoes
- Pantyhose _____ (Color)
- Undergarments
- Hairpiece
- Earrings
- Necklace
- Purse
- Gloves
- _____
- _____
- _____

Special Notes:

Wedding Day Duties

- Assist Bride & keep her on time
- Assist with Bride's dress & train throughout day
- Keep bridesmaids organized
- Keep wedding ring secure
- Give speech & toast at Reception
- Assist in gathering Wedding Party for Photographs
- Assist with ceremony & reception
- _____
- _____

Special Notes:

Day After Duties

- Attend and assist with gift opening
- Keep a record of all gifts received and from whom
- Assist with any clean up and equipment rental returns
- _____
- _____